

Board of Trustees – Table of Contents

June 10, 2024

Meeting Agenda	2
Meeting Minutes (May)	3
Director's Report	5
Monthly Circulation Stats	8
Monthly Expenses	11
Budget Comparison	12
Petty Cash Reconciliation	14
SCLS Foundation Report	15
Budget as of May 20, 2024	16

Cambridge Community Library Board of Trustees
Monthly Agenda for June 2024
On June 10th at **6:30PM**
Amundson Community Center Room

CALL TO ORDER

ROLL CALL

INTRODUCTION OF GUESTS -

PUBLIC INPUT (15 minutes maximum)

APPROVAL OF MONTHLY REPORTS:

Library Board Minutes
Director's Report
Monthly Circulation Stats

APPROVAL OF TREASURER'S REPORT:

Monthly Expenses
Budget Comparison
Petty Cash Reconciliation
SCLS Foundation Report

VILLAGE REPORT

FRIENDS OF THE LIBRARY REPORT

SCHOOL DISTRICT REPORT

ACTION AGENDA:

OLD BUSINESS

1. Strategic Plan Updates
2. APT Follow-up Update

NEW BUSINESS

1. Mid-Year Financial Report
2. Emergency Procedures
3. Summer Library Program
4. Makerspace Update
5. Staff Evaluations
6. Donations and Gifts

NEXT BOARD MEETING DATE: July 10th 2024

FUTURE AGENDA ITEMS

ADJOURNMENT OF LIBRARY BOARD MEETING

Cambridge Community Library
Board of Trustees Monthly Meeting Minutes
May 8, 2024
6:30 PM

Present/Roll Call: Jennifer Trendel, Cari Redington, Jennifer Simdon Budewitz, and Samantha Seeman

Call to Order: President Trendel called the meeting to order at 6:39 PM.

Introduction of Guests: None

Public Input: None

Approval of Monthly Reports: Trustee Redington made a motion to approve the monthly reports (last month's board minutes, Director's Report, and Monthly Circulation Stats), seconded by President Trendel. Discussion. Director Seeman shared that the alarm box had been going off for about a week. Protective Technologies stopped by and discovered an issue with the phone line and needed to install a new one, which cost \$1,600. Everything is now functioning correctly. At the same time, the fax machine stopped working. Frontier ran a diagnostic test, but didn't find any issues. A tech came out — Protective Technologies and Frontier reps communicated in-person — but issues were not connected. Monthly reports approved.

Approval of Treasurer's Report: Trustee Simdon Budewitz made a motion to approve the Treasurer's report (Monthly Expenses, Budget Comparison, Petty Cash Reconciliation and SCLS Foundation Report), seconded by President Trendel. Discussion. Frontier bill arrived after the packet had been sent out in the amount of \$610.62 and is reflected in updated monthly expenses, which will be added when packet is reuploaded. Roll call vote. Treasurer report approved unanimously.

Village Report: None

Friends of the Library Report: Membership drive is winding down. Revisiting the Books At Home service, but need to look into logistics. Will be funding Zoozort summer program in the amount of \$475. Been researching more logistics regarding book sale details.

School District Report: Graduation coming up on Friday, May 24 at 7:00 PM.

Action Agenda

Old Business:

1. Flynn Donation Update - Director Seeman reached out to the donor and the donor approved the use of her family's donation for the addition of a bilingual collection. Director Seeman is doing research and hoping to have it ready by the fall. She also

looked into the uncashed cashiers check from 2017 for this donation and found out that it was reissued in February of 2020 and had been deposited into our donation account.

- a. Trustee Redington made a motion for the library director to use up to \$4,000 from the reserves to create the bilingual collection in memory of Lucy Flynn. Seconded by President Trendel. Roll call. Motion carried unanimously.
2. APT Update - First wave is still scheduled for May 15, with 4 vouchers available. Second wave is now July 15, when 4 more vouchers become available. Have taken advantage of all APT official marketing materials and there is a lot of excitement already.

New Business:

1. OverDrive Fee Refund - New SCLS director found errors in fee calculations. We were one of the libraries that was overcharged. Received a check in the amount of \$1,576 on April 29th and deposited it the same day.
2. Donations - First Beyond the Page Grant was received in the amount of \$200, to supplement the entertainment for the Actively Aging Luncheon, hosted by CAP in collaboration with the library. The program we booked was a Molly Brown impersonator, and 38 people attended.

Next Meeting: June 12, 2024 at 6:30 PM

Trustee Redington made a motion to adjourn, seconded by President Trendel at 7:29 PM. Approved.

Submitted by Jennifer Simdon Budewitz

2024 Director's Report
Library Board of Trustees Meeting
June 12th @ 6:30pm

Programs @ the Library

- Our regular Monday Night Book Club was held on May 13th this month. We discussed the fictional novel, Dreamland by Nicholas Sparks. There were 13 members present for this discussion. Our next book, Send for Me by Lauren Fox, will be discussed on Monday June 10th.
- Friday Flicks was on May 17th and we showed the movie Ordinary Angels with 16 people attending. The next movie (being held on June 21st) is The Color Purple, which will also be part of our Make Music Day activities.
- Our first storywalk concluded in May. We had a total of 45 maps taken during that time. The second Storywalk was posted, starting in June, and will be available through the end of the summer (August). The book is We're Going on a Nature Walk by Steve Metzger.
- Storytime stats
 - Horses theme 5/1 and 5/3, 14 adults + 42 children=56
 - Mother's Day 5/8 and 5/10, 11 adults + 42 children=53
 - Transportation 5/15 and 5/17, 16 adults + 43 children=59
- Scrabble meets every Tuesday at 2pm.
 - 5/7, 5/14, 5/28 = 10
- Chess Club met on 5/14 and had 4 participants.
- We had a Game and Pizza Night on 5/7 which had 17 people attend.
- Our May the Fourth (Star Wars) program was a big hit! We had 37 total people come for it, with more asking about our second (non) Star Wars program happening in June.
- We kicked off our first Adult "talk" series this month with Mental Health topics covered over the course of three weeks. Topics included Self-Compassion, which had 9 people attend, Parenting Kids with ADHD, which had 7 people attend, and Mindfulness which had 6 people attend.
- We collaborated with CAP to provide the entertainment for their Actively Aging Luncheon, held in the Community Room on 5/8. There were 38 people in attendance for First Impressions, Jessica Michna (Molly Brown impersonator). The entertainment was paid for in full by a Beyond the Page EZ Grant.
- Finally, we had school visits throughout the end of the month; 287 people attended (there were several cancellations due to rainy weather).

2024 Director's Report
Library Board of Trustees Meeting
June 12th @ 6:30pm

Continuing Education / Training

- I attended
 - **All Director's Meeting** on 5/16 in Baraboo.
 - SCLS is working on a process for all staff that have an SCLS provided email to participate in a mandatory cybersecurity training throughout the year. SCLS would generate reports about staff participation and someone on staff at the library would be responsible for reviewing the reports and speaking with staff who are either not participating or failing the training quizzes.
 - There is a "re-cabling assessment" coming soon for all SCLS libraries, which may include site visits and could require some internet downtime for libraries. They will let us know when things are scheduled and if our library will have downtime or not.
 - As of July 1st 2024, salaried employees must be making a minimum of \$43,888 a year to remain exempt from overtime pay. In January of 2025, the minimum is going up again, this time to \$58,656 to remain exempt from overtime pay.
 - They are getting Trustee Training Week ready to go; the dates for that this year are August 19-23.
 - **Human Resources Crash Course (for Library Managers) Part One** on 5/24/24.
 - The first part of this course covered Job Descriptions, Policies, Salaries & Benefits and Legal
 - Everything ties back to Job Descriptions, and so efforts need to be made to ensure that there is consistent, accurate descriptions for all positions within the organization. They should be regularly updated, even if staff are not vacating the position, to ensure they are staying up to date.
- Staff attended
 - **Circulation Refresher Course(s)** – Staff have been watching some of the SCLS provided webinars for a refresher on things like Local Holds.
 - **Youth Services Check-In** –reporting that the Pizza Hut incentives for the SLP will be sent out soon, SCLS kits are being updated (keep an eye out for any changes), Beanstack option for SLP (digital) is ending, READSquared is being looked at for potential replacement, there will be an in person conference at Olbrich Gardens on 11/15.
 - **BadgerLink Teaching Books Demo** – highlighted features like summer reading lists, Battle of the Books info, reviews and more. A great resource to keep in mind for the future.

Gifts / Donations / Monies Received

- Our First Quarter E-Commence check arrived in the amount of \$68.23. It was deposited on 5/9/24.
- The Friends of the Library wrote us a check in the amount of \$425 for the entertainment for our Summer Kick-Off event (June 6th). The full amount is going towards Zoozort. The check was deposited on 5/2/24.

2024 Director's Report
Library Board of Trustees Meeting
June 12th @ 6:30pm

- The Historic School purchased an un-used A-Frame that we had in our storage room this month. They wrote us a check in the amount of \$200. That was deposited on 5/9/24.

Other Updates

- I sent Mike Rumph another email (5/13) regarding the grant money from 2017; he responded with a note about the bank still looking into things. He mentioned that he would have an update in about a month or two.
- I contacted Shawn Broomer from SCLS to let her know that the Board has had time to review all the work done for the Strategic Plan back in 2020, and that we are content to move forward with what we already have. She is going to review everything and guide us on next steps.
 - I had a Zoom call with her on 5/15 to talk about next steps; she suggests that we survey the community with some key questions added, and use those results in combination with what we already had to move forward. She is happy to help design the survey, set it up, review it and report on it at our board meeting in August since it is our goal to be all done by that point. She would also like to survey the current Board so keep an eye out for those at our next meeting.

Upcoming Time Off / Out of Building

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Fund: 150 - LIBRARY FUND

Account Number		2023 Actual 12/31/2023	2024 Actual 05/31/2024	2024 Budget	Budget Status	% of Budget
150-00-41111-000-000	PROPERTY TAX - LIBRARY	0.00	0.00	105,000.00	-105,000.00	0.00
TAXES						
		0.00	0.00	105,000.00	-105,000.00	0.00
150-00-43720-000-000	DANE COUNTY LIBRARY GRANTS	62,336.00	57,803.00	57,804.00	-1.00	100.00
150-00-43725-000-000	OTHER COUNTY REIMBURSEMENT	472.22	249.80	249.61	0.19	100.08
150-00-43730-000-000	JEFFERSON COUNTY LIBRARY GRANT	105,100.00	100,100.00	100,100.00	0.00	100.00
150-00-43740-000-000	FOUNDATION GRANT	0.00	5,700.00	0.00	5,700.00	0.00
INTERGOVERNMENTAL REVENUES						
		167,908.22	163,852.80	158,153.61	5,699.19	103.60
150-00-45190-000-000	LIBRARY FEES & FINES	361.02	442.87	0.00	442.87	0.00
FINES, FORFEITS AND PENALTIES						
		361.02	442.87	0.00	442.87	0.00
150-00-46710-000-000	LIBRARY - GIFTS/DONATIONS	4,497.28	500.00	0.00	500.00	0.00
150-00-46711-000-000	LIBRARY COPY MACHINE REVENUE	2,502.79	1,158.30	0.00	1,158.30	0.00
150-00-46712-000-000	FAX SERVICE	169.75	48.25	0.00	48.25	0.00
150-00-46714-000-000	DVD & OTHER MEDIA RENTAL	24.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES						
		7,193.82	1,706.55	0.00	1,706.55	0.00
150-00-48130-000-000	INTEREST INCOME - LIBRARY	1.32	0.00	0.00	0.00	0.00
150-00-48505-000-000	EMPLOYEE CONTRIB TO INS PREM	1,047.04	0.00	0.00	0.00	0.00
150-00-48830-000-000	SOUTH CENTRAL LIB SYS	780.60	1,576.00	0.00	1,576.00	0.00
150-00-48840-000-000	BEYOND THE PAGE EZ GRANT	500.00	200.00	0.00	200.00	0.00
150-00-48900-000-000	MISC REVENUES	633.36	383.24	4,500.00	-4,116.76	8.52
CONTRIBUTED CAPITAL						
		2,962.32	2,159.24	4,500.00	-2,340.76	47.98
150-00-49000-000-000	FRIENDS OF CAMBRIDGE LIBRARY	1,237.00	635.00	0.00	635.00	0.00
FRIENDS OF CAMBRIDGE LIBRARY						
		1,237.00	635.00	0.00	635.00	0.00
Total Revenues		179,662.38	168,796.46	267,653.61	-98,857.15	63.07

Fund: 150 - LIBRARY FUND

Account Number		2023 Actual 12/31/2023	2024 Actual 05/31/2024	2024 Budget	Budget Status	% of Budget
150-00-55110-110-000	LIBRARY - SALARY	60,812.16	23,320.00	55,120.00	31,800.00	42.31
150-00-55110-120-000	LIBRARY - WAGES	66,417.00	33,911.29	94,042.00	60,130.71	36.06
150-00-55110-130-000	LIBRARY - MEDICARE REIMBURSE	1,975.46	0.00	0.00	0.00	0.00
150-00-55110-131-000	LIB - BENEFITS RETIRE	6,894.06	2,941.72	6,984.04	4,042.32	42.12
150-00-55110-132-000	LIB - BENEFITS SOC SEC	9,558.86	4,273.91	11,410.89	7,136.98	37.45
150-00-55110-133-000	LIB - HEALTH/DENTAL	8,778.60	0.00	0.00	0.00	0.00
150-00-55110-134-000	LIB - FLEX BENEFIT	38.40	119.12	350.00	230.88	34.03
150-00-55110-135-000	LIB - LIFE INS	970.24	258.30	0.00	-258.30	0.00
150-00-55110-138-000	LIB - POST RETIREMENT FUNDS	26,000.00	0.00	0.00	0.00	0.00
150-00-55110-210-000	LIB - LEGAL/AUDIT/ACCOUNTING	3,540.15	420.00	2,000.00	1,580.00	21.00
150-00-55110-220-000	LIB - UTILITIES	14,011.06	4,056.14	15,700.00	11,643.86	25.84
150-00-55110-221-000	LIB - TELEPHONE	5,176.34	2,619.77	4,800.00	2,180.23	54.58
150-00-55110-240-000	LIB BUILDING MAINT & REPAIR	7,690.41	5,045.75	11,500.00	6,454.25	43.88
150-00-55110-240-100	LIB JANITORIAL EXPENSES	652.14	595.49	1,000.00	404.51	59.55
150-00-55110-241-000	LIB - COMPUTER MAINT & SUPPLY	3,072.26	0.00	2,500.00	2,500.00	0.00
150-00-55110-290-000	LIB - PROGRAMMING	4,509.33	1,580.89	3,000.00	1,419.11	52.70
150-00-55110-291-000	LIBRARY PUBLIC RELATIONS	836.49	963.28	700.00	-263.28	137.61
150-00-55110-292-000	LIB - COPY MAINT	3,986.77	1,102.62	4,000.00	2,897.38	27.57
150-00-55110-293-000	LIB - LINK	22,649.54	23,730.17	22,649.54	-1,080.63	104.77
150-00-55110-310-000	LIB - OFFICE SUPPLY	4,800.87	1,310.86	4,000.00	2,689.14	32.77
150-00-55110-311-000	LIB - POSTAGE	361.72	43.72	480.00	436.28	9.11
150-00-55110-320-000	LIB - SUBSCRIP & PERIODICALS	2,784.80	900.11	2,000.00	1,099.89	45.01
150-00-55110-330-000	LIB - TRAVEL & TRAIN	821.06	400.00	1,000.00	600.00	40.00
150-00-55110-341-000	LIB - BOOKS ACQUISITION	19,253.38	6,533.29	18,000.00	11,466.71	36.30
150-00-55110-342-000	LIB - AV ACQUISITION	5,923.16	1,440.25	5,500.00	4,059.75	26.19
150-00-55110-343-000	LIB - ELEC ACQUISITION	1,830.31	4,703.40	4,700.00	-3.40	100.07
150-00-55110-344-000	LIB - MISC ACQUISITION	0.00	19.69	200.00	180.31	9.85
150-00-55110-390-000	LIB - MISC EXPENSES	1,868.52	260.64	500.00	239.36	52.13
150-00-55110-510-000	LIB - INS PROPERTY	3,406.18	0.00	3,500.00	3,500.00	0.00
150-00-55110-511-000	LIB - INS LIABILITY	0.00	0.00	850.00	850.00	0.00
150-00-55110-512-000	LIBRARY - WORKERS COMP	0.00	0.00	2,250.00	2,250.00	0.00
150-00-55110-800-000	LIB - EQUIPMENT	0.00	0.00	1,000.00	1,000.00	0.00
150-00-55130-000-000	LIBRARY - OTHER	0.00	0.00	1,000.00	1,000.00	0.00
CULTURE, RECREATION AND EDU.						
		288,619.27	120,550.41	280,736.47	160,186.06	42.94
Total Expenses						
		288,619.27	120,550.41	280,736.47	160,186.06	42.94
Net Totals						
		-108,956.89	48,246.05	-13,082.86	-61,328.91	-368.77

PETTY CASH 2024

Start

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Beginning Drawer Total:	\$ 297.20	\$ 299.20	\$ 397.73	\$ 433.54	\$ 460.27								\$1,887.94
Cash Left in Drawer Total:	\$ 130.70	\$ 130.20	\$ 130.53	\$ 139.94	\$ 169.27								\$ 700.64

Income

2024	January	February	March	April	May	June	July	August	September	October	November	December	Total
Copies (Drawer Deposit) 150-00-46711-000-000	\$ 149.00	\$ 169.00	\$ 267.20	\$ 293.60	\$ 291.00								\$1,169.80
Faxes 150-00-46712-000-000	\$ 8.75	\$ 14.50	\$ 14.75	\$ 9.50	\$ 28.00								\$ 75.50
Earbuds 150-00-48900-000-000													\$ -
Lost Materials 150-00-48900-000-000													\$ -
Lost Cards 150-00-48900-000-000					Now	Included	in	Main	Drawer				\$ -
Zip Drive 150-00-48900-000-000													\$ -
Misc Lamenating/Disc Cleaning 150-00-48900-000-000		\$ 1.00											\$ 1.00
Total	\$ 157.75	\$ 184.50	\$ 281.95	\$ 303.10	\$ 319.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,246.30

\$ (9.50) Kept fax \$\$ in cash drawer
\$ 293.60

Expenses

2024	January	February	March	April	May	June	July	August	September	October	November	December	Total
Material 150-00-55110-341-000	\$ 6.00	\$ 4.50	\$ 4.50	\$ 7.50	\$ 7.50								\$ 30.00
Postage 150-00-55110-311-000	\$ 11.36	\$ 8.05	\$ 8.05	\$ 11.76	\$ 34.11								\$ 73.33
Supplies 150-00-55110-310-000		\$ 40.87											\$ 40.87
Programming 150-00-55110-290-000	\$ 7.98			\$ 11.97	\$ 9.98								\$ 29.93
Misc. 150-00-55110-390-000			\$ 4.99	\$ 4.99	\$ 28.70								\$ 38.68
Janitorial Supplies 150-00-55110-240-100													\$ -
Total	\$ 25.34	\$ 53.42	\$ 17.54	\$ 36.22	\$ 80.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 212.81

87.06

Cambridge Community Library Fund	Ending Market Value from previous month	Additions (Withdrawals)	Balance After Add'n's/Withd rawl	Proration of Admin Fee	Interest/ Dividend Income	UnRealized Gains/(Losses)	Realized Gains/Losses	Ending Market Value
January 31, 2023	\$ 52,481.23	\$ 50,000.00	\$ 50,000.00	\$ (19.97)	\$ 8.70	\$ 2,492.50	-	\$ 52,481.23
February 28, 2023	\$ 51,233.23	-	\$ 52,481.23	\$ (60.59)	\$ 57.72	\$ (1,245.13)	-	\$ 51,233.23
March 31, 2023	\$ 51,910.70	-	\$ 51,233.23	\$ (59.02)	\$ 214.24	\$ 522.25	-	\$ 51,910.70
April 30, 2023	\$ 52,238.06	-	\$ 51,910.70	\$ (60.97)	\$ 61.11	\$ 767.04	(439.82)	\$ 52,238.06
May 31, 2023	\$ 51,592.40	-	\$ 52,238.06	\$ (60.10)	\$ 62.15	\$ (647.71)	-	\$ 51,592.40
June 30, 2023	\$ 53,416.92	-	\$ 51,592.40	\$ (59.36)	\$ 327.96	\$ 1,555.92	-	\$ 53,416.92
July 31, 2023	\$ 54,651.59	-	\$ 53,416.92	\$ (61.45)	\$ 20.50	\$ 1,275.63	-	\$ 54,651.59
August 31, 2023	\$ 53,662.61	-	\$ 54,651.59	\$ (62.76)	\$ 67.12	\$ (993.34)	-	\$ 53,662.61
September 30, 2023	\$ 51,990.40	-	\$ 53,662.61	\$ (61.56)	\$ 168.54	\$ (1,792.76)	13.58	\$ 51,990.40
October 31, 2023	\$ 50,945.05	-	\$ 51,990.40	\$ (60.36)	\$ 138.45	\$ (1,020.61)	(102.82)	\$ 50,945.05
November 30, 2023	\$ 53,957.28	-	\$ 50,945.05	\$ (58.73)	\$ 74.01	\$ 2,996.95	-	\$ 53,957.28
December 31, 2023	\$ 56,292.11	-	\$ 53,957.28	\$ (61.99)	\$ 375.63	\$ 2,021.20	-	\$ 56,292.11
January 31, 2024	\$ 56,207.26	-	\$ 56,292.11	\$ (64.68)	\$ 19.14	\$ (39.32)	-	\$ 56,207.26
February 29, 2024	\$ 57,560.20	-	\$ 56,207.26	\$ (64.44)	\$ 67.80	\$ 1,349.58	-	\$ 57,560.20
March 31, 2024	\$ 58,980.02	-	\$ 57,560.20	\$ (65.96)	\$ 217.99	\$ 1,246.16	21.63	\$ 58,980.02
April 30, 2024	\$ 58,980.02	-	\$ 58,980.02	\$ (69.23)	\$ 74.12	\$ (1,733.65)	8.95	\$ 57,260.21

Fund: 150 - LIBRARY FUND

Account Number		2023 Actual 12/31/2023	2024 Actual 05/20/2024	2024 Budget	Budget Status	% of Budget
150-00-41111-000-000	PROPERTY TAX - LIBRARY	0.00	0.00	105,000.00	-105,000.00	0.00
TAXES						
		0.00	0.00	105,000.00	-105,000.00	0.00
150-00-43720-000-000	DANE COUNTY LIBRARY GRANTS	62,336.00	57,803.00	57,804.00	-1.00	100.00
150-00-43725-000-000	OTHER COUNTY REIMBURSEMENT	472.22	249.80	249.61	0.19	100.08
150-00-43730-000-000	JEFFERSON COUNTY LIBRARY GRANT	105,100.00	100,100.00	100,100.00	0.00	100.00
150-00-43740-000-000	FOUNDATION GRANT	0.00	5,700.00	0.00	5,700.00	0.00
INTERGOVERNMENTAL REVENUES						
		167,908.22	163,852.80	158,153.61	5,699.19	103.60
150-00-45190-000-000	LIBRARY FEES & FINES	361.02	442.87	0.00	442.87	0.00
FINES, FORFEITS AND PENALTIES						
		361.02	442.87	0.00	442.87	0.00
150-00-46710-000-000	LIBRARY - GIFTS/DONATIONS	4,497.28	500.00	0.00	500.00	0.00
150-00-46711-000-000	LIBRARY COPY MACHINE REVENUE	2,502.79	1,158.30	0.00	1,158.30	0.00
150-00-46712-000-000	FAX SERVICE	169.75	48.25	0.00	48.25	0.00
150-00-46714-000-000	DVD & OTHER MEDIA RENTAL	24.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES						
		7,193.82	1,706.55	0.00	1,706.55	0.00
150-00-48130-000-000	INTEREST INCOME - LIBRARY	1.32	0.00	0.00	0.00	0.00
150-00-48505-000-000	EMPLOYEE CONTRIB TO INS PREM	1,047.04	0.00	0.00	0.00	0.00
150-00-48830-000-000	SOUTH CENTRAL LIB SYS	780.60	1,576.00	0.00	1,576.00	0.00
150-00-48840-000-000	BEYOND THE PAGE EZ GRANT	500.00	200.00	0.00	200.00	0.00
150-00-48900-000-000	MISC REVENUES	633.36	383.24	4,500.00	-4,116.76	8.52
CONTRIBUTED CAPITAL						
		2,962.32	2,159.24	4,500.00	-2,340.76	47.98
150-00-49000-000-000	FRIENDS OF CAMBRIDGE LIBRARY	1,237.00	635.00	0.00	635.00	0.00
FRIENDS OF CAMBRIDGE LIBRARY						
		1,237.00	635.00	0.00	635.00	0.00
Total Revenues		179,662.38	168,796.46	267,653.61	-98,857.15	63.07

Fund: 150 - LIBRARY FUND

Account Number		2023 Actual 12/31/2023	2024 Actual 05/20/2024	2024 Budget	Budget Status	% of Budget
150-00-55110-110-000	LIBRARY - SALARY	60,812.16	21,200.00	55,120.00	33,920.00	38.46
150-00-55110-120-000	LIBRARY - WAGES	66,417.00	30,605.69	94,042.00	63,436.31	32.54
150-00-55110-130-000	LIBRARY - MEDICARE REIMBURSE	1,975.46	0.00	0.00	0.00	0.00
150-00-55110-131-000	LIB - BENEFITS RETIRE	6,894.06	2,658.16	6,984.04	4,325.88	38.06
150-00-55110-132-000	LIB - BENEFITS SOC SEC	9,558.86	3,868.27	11,410.89	7,542.62	33.90
150-00-55110-133-000	LIB - HEALTH/DENTAL	8,778.60	0.00	0.00	0.00	0.00
150-00-55110-134-000	LIB - FLEX BENEFIT	38.40	119.12	350.00	230.88	34.03
150-00-55110-135-000	LIB - LIFE INS	970.24	258.30	0.00	-258.30	0.00
150-00-55110-138-000	LIB - POST RETIREMENT FUNDS	26,000.00	0.00	0.00	0.00	0.00
150-00-55110-210-000	LIB - LEGAL/AUDIT/ACCOUNTING	3,540.15	420.00	2,000.00	1,580.00	21.00
150-00-55110-220-000	LIB - UTILITIES	14,011.06	4,056.14	15,700.00	11,643.86	25.84
150-00-55110-221-000	LIB - TELEPHONE	5,176.34	2,619.77	4,800.00	2,180.23	54.58
150-00-55110-240-000	LIB BUILDING MAINT & REPAIR	7,690.41	4,670.75	11,500.00	6,829.25	40.62
150-00-55110-240-100	LIB JANITORIAL EXPENSES	652.14	595.49	1,000.00	404.51	59.55
150-00-55110-241-000	LIB - COMPUTER MAINT & SUPPLY	3,072.26	0.00	2,500.00	2,500.00	0.00
150-00-55110-290-000	LIB - PROGRAMMING	4,509.33	884.27	3,000.00	2,115.73	29.48
150-00-55110-291-000	LIBRARY PUBLIC RELATIONS	836.49	963.28	700.00	-263.28	137.61
150-00-55110-292-000	LIB - COPY MAINT	3,986.77	1,102.62	4,000.00	2,897.38	27.57
150-00-55110-293-000	LIB - LINK	22,649.54	23,730.17	22,649.54	-1,080.63	104.77
150-00-55110-310-000	LIB - OFFICE SUPPLY	4,800.87	1,310.86	4,000.00	2,689.14	32.77
150-00-55110-311-000	LIB - POSTAGE	361.72	43.72	480.00	436.28	9.11
150-00-55110-320-000	LIB - SUBSCRIP & PERIODICALS	2,784.80	900.11	2,000.00	1,099.89	45.01
150-00-55110-330-000	LIB - TRAVEL & TRAIN	821.06	400.00	1,000.00	600.00	40.00
150-00-55110-341-000	LIB - BOOKS ACQUISITION	19,253.38	6,533.29	18,000.00	11,466.71	36.30
150-00-55110-342-000	LIB - AV ACQUISITION	5,923.16	1,440.25	5,500.00	4,059.75	26.19
150-00-55110-343-000	LIB - ELEC ACQUISITION	1,830.31	4,703.40	4,700.00	-3.40	100.07
150-00-55110-344-000	LIB - MISC ACQUISITION	0.00	19.69	200.00	180.31	9.85
150-00-55110-390-000	LIB - MISC EXPENSES	1,868.52	260.64	500.00	239.36	52.13
150-00-55110-510-000	LIB - INS PROPERTY	3,406.18	0.00	3,500.00	3,500.00	0.00
150-00-55110-511-000	LIB - INS LIABILITY	0.00	0.00	850.00	850.00	0.00
150-00-55110-512-000	LIBRARY - WORKERS COMP	0.00	0.00	2,250.00	2,250.00	0.00
150-00-55110-800-000	LIB - EQUIPMENT	0.00	0.00	1,000.00	1,000.00	0.00
150-00-55130-000-000	LIBRARY - OTHER	0.00	0.00	1,000.00	1,000.00	0.00
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CULTURE, RECREATION AND EDU.		288,619.27	113,363.99	280,736.47	167,372.48	40.38
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Total Expenses		288,619.27	113,363.99	280,736.47	167,372.48	40.38
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Net Totals		-108,956.89	55,432.47	-13,082.86	-68,515.33	-423.70