

**Cambridge Community Library  
Board of Trustees Monthly Meeting Minutes  
August 14, 2024  
6:30 PM**

**Present/Roll Call:** Jennifer Trendel, Kristin Martin, Samantha Seeman, Paula Hollenbeck, Jennifer Simdon Budewitz and Cari Redington

**Call to Order:** President Trendel called the meeting to order at 6:30 PM.

**Introduction of Guests:** Traci Miller SCLS Public Library Consultant

**Public Input:** None

Trustee Hollenbeck made a motion to move New Business #1 to current, seconded by Trustee Martin. Vote. Approved. Notes below.

**Approval of Monthly Reports:** Trustee Hollenbeck made a motion to approve the monthly reports-last months board minutes, Director's Report, Monthly Circulation Stats, and Labor Report, seconded by Trustee Martin. Discussion. Director Seeman highlighted excellent numbers of participation for SLP. Vote. Approved.

**Approval of Treasurer's Report:** Trustee Simdon Budewitz made a motion to approve: Monthly Expenses-Budget Comparison-Petty Cash Reconciliation, seconded by Trustee Hollenbeck. Discussion. The SCLS Foundation Report reflects our account to be at \$60,665.32, which is an increase. Roll call vote. Treasurer report approved.

**Village Report:** No board meeting yesterday due to the election. Trustee Hollenbeck reminded the board to get budget information to the Village.

**Friends of the Library Report:** The book sale went well. There were many compliments on the quality of used books that were offered.

**School District Report:** The district is without Spanish teachers. School registration was yesterday. Bill Becker is the new Principal at NMS. School starts September 3.

**Action Agenda:**

**Old Business**

1. Strategic Plan-Shawn Brommer was not able to attend our board meeting. We will use about 75% of the previous work completed. The Board needs to fill out the board survey via google link. We will be doing another community survey. It will run through September 20. The goal is to have a draft by October, with a final

version for approval, by December. Director Seeman will send the presentation to the Board, via email, that Shawn was going to present tonight.

2. Bilingual Collection/Flynn Donation Update-Instead of a name on the shelf, the library will create a nameplate for the materials. Director Seeman has started ordering fiction books for the collection and will start the non-fiction titles. October 4 will be the targeted launch date.
3. Non-Fiction Weeding Project-Weeding has started in the computer section so that a process can be determined. It will be time consuming.

#### **New Business**

1. Library Board Expansion-According to state statutes, the Board can be up to a 7 person board-1 school representative, 1 village representative, with representatives from the community. Only 2 can live outside the Village. The 2 new members would need to live within the Village. The Board needs to be able to have sub-committees to be more productive.
2. Budget 2025-Creating a sub-committee with President Trendel, Trustee Redington and Director Seeman to get it ready for the next meeting.
3. Donations and Gifts-Received a \$100 donation, from Nancy Lucas, in the memory of her sister, Mary Pecorero.

#### **Upcoming meeting:**

9/11/24 6:30 PM-next monthly library board meeting.

Trustee Hollenbeck made a motion to adjourn, seconded by Trustee Redington at 8:07 PM.  
Approved.

Submitted by Kristin Martin